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Patient's Rights and Responsibilities

Our Dear Patient:

You have the right:

- 1. To receive safe, considerate, and respectful care, provided in a manner consistent with your beliefs;
- 2. To expect that all communications and records pertaining to your care will be treated as <u>confidential</u> to the extent permitted by law;
- 3. To know the health care provider responsible for your medical care;
- 4. To <u>receive complete information</u> about diagnosis, treatment, and prognosis from the health care provider, in terms that are easily understood. If it is medically inadvisable to give such information to you, it will be given to a legally authorized representative;
- 5. To receive information necessary for you to give <u>informed consent</u> prior to any procedure or treatment, including a description of the procedure or treatment, any potential risks or benefits, the probable duration of any incapacitation, and any alternatives. Exceptions will be made in the case of an emergency;
- 6. To know in advance what appointment times and health care providers are available;
- 7. To <u>refuse to participate</u> in treatment and/or research to the extent permitted by law, and to be informed of the medical consequences of these actions;
- 8. To designate additional health care providers or organizations at any time to receive medical updates;
- 9. To have an <u>advance directive</u> (such as a living will, health care proxy, or durable power of attorney for healthcare) concerning treatment or designating a surrogate decision maker;
- 10. To <u>transfer</u> your medical care to other health care providers.

You have the responsibility:

- 1. To maximize healthy habits, such as exercising, not smoking, and maintaining a healthy diet;
- 2. To provide, to the best of your knowledge, accurate and complete <u>information</u> about present complaints, past illnesses, hospitalizations, medications, and other matters relating to your health; and to report unexpected changes in your condition to your healthcare providers.
- 3. To be involved in health care decisions, which means working with your health care providers in developing and carrying out agreed upon treatment plans, disclosing relevant information, clearly communicating your wants and needs, making it known whether you clearly comprehend the treatment plan recommended by your health care provider, and what is expected of you, and closely adhering to your treatment plan.
- 4. To show respect for other patients and health care workers.
- 5. To respect and assist the <u>Clinic in its duty to be reasonably efficient and fair</u> in providing care to other patients and the community.
- 6. To report wrongdoing to appropriate resources or legal authorities.
- 7. To follow our clinic rules and regulations pertaining to patient care and conduct, and use of facilities.
- 8. To be <u>knowledgeable about your insurance</u> coverage and options when applicable, including covered benefits; limitations; exclusions; rules regarding use of network providers; coverage and referral rules; appropriate processes to secure additional information; and appeals, claims and grievance processes.
- 9. To make a good-faith effort to meet your financial obligations.

If you have any questions about your rights or responsibilities, please contact our office at 419-724-0004.